

# **PARKING & TRANSPORTATION REGULATIONS**

**University of Maryland, College Park**

Department of Transportation Services (DOTS)

**2026-2027 Academic Year**

## Contents

|                                                                     |    |
|---------------------------------------------------------------------|----|
| Contents .....                                                      | 2  |
| 1. Authority of the Department of Transportation Services.....      | 6  |
| 2. Campus Transportation Advisory Committee (CTAC).....             | 6  |
| 3. Fee and Fine Structure .....                                     | 7  |
| 4. Regulations Overview.....                                        | 7  |
| 5. Dates and Terms .....                                            | 7  |
| 6. University-Observed Holidays.....                                | 8  |
| 7. Terms and Definitions .....                                      | 8  |
| 8. Parking Registration and Student Parking.....                    | 12 |
| 8.1 Parking Registration for Campus Affiliates .....                | 12 |
| 8.2 Permit Display.....                                             | 12 |
| 8.3 Registration Terms.....                                         | 12 |
| 8.4 Student Campus License Plate Registration.....                  | 12 |
| 8.5 Classification Changes .....                                    | 13 |
| 8.6 Golden Identification License Plate Registration (GI LPR) ..... | 13 |
| 8.7 UMGC.....                                                       | 13 |
| 8.8 Student Lot Assignments.....                                    | 14 |
| Commuters .....                                                     | 14 |
| Residents.....                                                      | 14 |
| Overnight Storage .....                                             | 14 |
| 8.9 Athletic Restrictions .....                                     | 15 |
| 8.10 Academic Exceptions to Athletic Restrictions .....             | 15 |
| 8.11 Student Parking Fees and Refund Schedule .....                 | 15 |
| Annual Refund Schedule.....                                         | 15 |
| Fall-Only Refund Schedule .....                                     | 15 |
| Spring-Only Refund Schedule .....                                   | 16 |
| Student Parking Registration Fees.....                              | 16 |
| Motorized Cycle Registration Fees.....                              | 16 |
| Student Bundle Pack.....                                            | 16 |
| 9. Faculty/Staff Registration .....                                 | 16 |
| Individual Faculty/Staff Registrations and Permits.....             | 16 |
| Payroll Deduction.....                                              | 17 |
| Check/Credit Card Registrations.....                                | 17 |
| Registration Terms .....                                            | 17 |

|                                                                                     |    |
|-------------------------------------------------------------------------------------|----|
| Faculty/Staff Daily Permits.....                                                    | 17 |
| Faculty/Staff 2-Day and 3-Day Per Week Permits.....                                 | 17 |
| UMGC.....                                                                           | 18 |
| How to Apply.....                                                                   | 18 |
| 10. Departmental Parking Options.....                                               | 18 |
| Administrative Permit.....                                                          | 18 |
| Permit Description.....                                                             | 18 |
| After-Hours Permit.....                                                             | 18 |
| All-Campus Registration.....                                                        | 18 |
| Courier Permit (Requires Individual Registration).....                              | 18 |
| Administrative/After-Hours/All-Campus/Courier Applications.....                     | 18 |
| 11. Special Permits for Individuals.....                                            | 19 |
| Alumni Permit.....                                                                  | 19 |
| Emeritus Permit.....                                                                | 19 |
| Retiree.....                                                                        | 19 |
| Volunteer.....                                                                      | 19 |
| Non-Positional Personnel.....                                                       | 19 |
| How to Apply.....                                                                   | 19 |
| 12. Commercial Permits.....                                                         | 20 |
| Service Permit.....                                                                 | 20 |
| Time & Materials Permit (T&M).....                                                  | 20 |
| Gate Card.....                                                                      | 20 |
| Split Assignment.....                                                               | 20 |
| How to Apply.....                                                                   | 20 |
| 13. Permit Fees and Payroll Deduction.....                                          | 20 |
| Faculty/Staff Permit Fees.....                                                      | 20 |
| Permit Replacement Fees.....                                                        | 21 |
| Payroll Deduction Eligibility.....                                                  | 22 |
| Payroll Deduction.....                                                              | 22 |
| Payroll Deduction Cancellation.....                                                 | 22 |
| 14. Medical Registration.....                                                       | 22 |
| 15. Parking with State-Issued ADA Identification.....                               | 22 |
| A. State-Issued ADA Identification WITH a Current, Valid CLPR or Campus Permit..... | 23 |
| B. Visitors and Vehicles Without a Current, Valid CLPR or Campus Permit.....        | 23 |
| 16. Visitor Parking.....                                                            | 23 |

|                                                                                     |    |
|-------------------------------------------------------------------------------------|----|
| Locations, Rates and Hours of Operation.....                                        | 23 |
| Union Lane Garage.....                                                              | 23 |
| Stadium Drive Garage.....                                                           | 23 |
| Xfinity Visitor Lot.....                                                            | 23 |
| Mowatt Lane Garage.....                                                             | 24 |
| Mowatt Visitor Lot.....                                                             | 24 |
| Regents Drive Garage.....                                                           | 24 |
| Curbside and Other Visitor Parking.....                                             | 24 |
| Parking Validation (PIN) Codes.....                                                 | 24 |
| Prepaid Surface Lot Parking and Fees.....                                           | 24 |
| Surface Lot Permit Fees.....                                                        | 24 |
| Prepaid Parking Meter Permit Fees.....                                              | 24 |
| 17. Special Event Parking.....                                                      | 25 |
| Reserving Parking Spaces.....                                                       | 25 |
| Event Parking Fee Structure.....                                                    | 25 |
| Parking Attendant and Labor Fees.....                                               | 25 |
| Labor Cost for Reserving Metered Spaces for Events.....                             | 25 |
| Permits and Other Services.....                                                     | 25 |
| 18. Parking Fees, Fines and Violations.....                                         | 26 |
| Rental Cars.....                                                                    | 26 |
| Fees.....                                                                           | 26 |
| Fines.....                                                                          | 26 |
| Violations.....                                                                     | 27 |
| 7A Public Safety.....                                                               | 27 |
| 7B Illegal Display and/or Receipt of Permit or Campus Registered License Plate..... | 27 |
| 7C Illegally Parked in ADA Space/Transfer Area.....                                 | 27 |
| 7D Illegally Parked in a Courier Permit Parking Space.....                          | 27 |
| 7E Illegally Parked in Other Than Assigned/Restricted Area.....                     | 28 |
| 7F Illegally Parked Outside of Control Lines.....                                   | 28 |
| 7G Illegally Parked in Violation of Posted Signage.....                             | 28 |
| 7H Expired Parking Meter.....                                                       | 28 |
| 7I Illegally Parked in a Fire Lane (Safety).....                                    | 28 |
| 7J Illegally Parked in a Service-Permit-Only Space.....                             | 28 |
| 7K Illegally Parked in a Restricted Lot.....                                        | 28 |
| 7L More Than One Vehicle per Registrant on Campus at the Same Time.....             | 28 |

|                                                                      |    |
|----------------------------------------------------------------------|----|
| 7M Permit/Campus Registered License Plate Improperly Displayed ..... | 28 |
| 7N Illegally Entering a Controlled Area .....                        | 29 |
| 7P Illegal Use of State-Issued ADA Permit.....                       | 29 |
| 7R Fraudulent Use of Documents/Registration.....                     | 29 |
| 7S Terrapin Club .....                                               | 29 |
| 19. Citation Notice Review .....                                     | 29 |
| University of Maryland Review .....                                  | 29 |
| Visitors .....                                                       | 29 |
| Students.....                                                        | 29 |
| Faculty/Staff .....                                                  | 30 |
| Transportation Coordinators .....                                    | 30 |
| Prince George’s County District Court Review .....                   | 30 |
| Unresolved Parking Citations .....                                   | 30 |
| 20. Vehicle Towing, Relocation, and Impoundment.....                 | 30 |
| Conditions.....                                                      | 30 |
| 21. Non-Standard Vehicles.....                                       | 31 |
| Electric Vehicles.....                                               | 31 |
| Official Federal, State, and Local Jurisdiction Vehicles .....       | 31 |
| Oversized and Unusual Vehicles .....                                 | 32 |
| Portable Storage Units .....                                         | 32 |
| 22. Motorized Cycles.....                                            | 32 |
| Registration of Motorized Cycles.....                                | 32 |
| Motorcycles.....                                                     | 32 |
| Motorized Scooters and Mopeds.....                                   | 32 |
| Gas Powered Motorized Cycle Parking.....                             | 33 |
| Removal of Motorized Cycles and Accessories in Violation.....        | 33 |
| Impounding of Motorized Cycles.....                                  | 33 |
| Micromobility .....                                                  | 34 |
| Micromobility Definitions and Classifications .....                  | 34 |
| Micromobility.....                                                   | 34 |
| Electric Bicycles (E-Bikes).....                                     | 34 |
| Electric Scooters (E-scooters).....                                  | 34 |
| Bicycles .....                                                       | 34 |
| Registration .....                                                   | 34 |
| E-scooter and E-bike Registration .....                              | 34 |

|                                                 |    |
|-------------------------------------------------|----|
| Non-electric Bike Registration.....             | 35 |
| Operating Micromobility Vehicles (Riding) ..... | 36 |
| Micromobility Vehicle Parking .....             | 36 |
| Micromobility Enforcement.....                  | 36 |
| Penalties .....                                 | 36 |
| Booting Release.....                            | 37 |
| Impound Release .....                           | 38 |
| Lost Items.....                                 | 38 |

## 1. Authority of the Department of Transportation Services

The Department of Transportation Services (DOTS) falls under the Division of Administration and is the office responsible for administering the provisions of these regulations. This authority is shared by the Department of Transportation Services (DOTS) and University of Maryland Department of Public Safety.

**1. Pursuant to Maryland Transportation Code Annotated Section 26-301.** Section 26-301 grants authority for issuing citations for a violation of an ordinance or regulation adopted by the Board of Regents of the University System of Maryland. Specifically:

*“Any State agency authorized by law and any political subdivision of this State may adopt ordinances or regulations that”:*

- Regulate the parking of vehicles;
  - Provide for the impounding of vehicles parked in violation of the ordinances or regulations;
  - Regulate the towing of vehicles from publicly owned and privately-owned parking lots;
  - Provide for the issuance of a citation by an officer for a violation of an ordinance or regulation that is adopted under this section.
1. These regulations are in effect to help ensure safe and adequate parking for the campus community. As such, when interacting with the Department of Transportation Services, students, faculty and staff are expected to abide by university standards with regard to conduct. Students who violate the Code of Student Conduct may be referred to the Office of Student Conduct. Faculty/staff who engage in misconduct may be referred to their dean, department head or University Human Resources for appropriate action.
  2. DOTS and the UMD Department of Public Safety reserve the right to impound and/or cite any bicycle, motorcycle, moped, motorized scooter, e-scooter or any other micromobility vehicle on campus for any violation of these regulations.

## 2. Campus Transportation Advisory Committee (CTAC)

The purpose of these regulations on campus is to ensure optimum availability, safe and sustainable use of Transportation Services’ facilities by students, faculty, staff, alumni and visitors. To this end, DOTS meets with a committee of stakeholders to establish the important policies and practices that will optimize benefits to the campus community.

### 3. Fee and Fine Structure



### 4. Regulations Overview

The parking regulations set forth in this document are designed to provide parking spaces as equitably as possible for students, faculty, staff and campus visitors. These regulations apply to anyone parking a motor vehicle or micromobility vehicle on the University of Maryland, College Park campus and/or its jurisdictional boundaries, which include any university-owned and/or managed properties.

**Posted lot signage takes priority over printed regulations.**

3. All motor and micromobility vehicles are subject to Maryland Department of Transportation articles while on campus.
4. A current valid University of Maryland, College Park campus permit or license plate registered with the Campus License Plate Registration (CLPR) system must be displayed on vehicles parked in any non-metered space as posted on each parking lot restriction sign in each parking area. University System of Maryland parking permits are not valid at University of Maryland, College Park.
5. All parking regulations instituted by DOTS must be observed at all times, except when indicated by official notices, during a period of emergency, special events and/or construction. Special parking restrictions and sanctions may be implemented.
6. DOTS reserves the right to limit the number of registrants in any parking area based on space availability.
7. DOTS reserves the right to change the terms and conditions of all fees, fines and assignments without notice and before the listed expiration date.

### 5. Dates and Terms

**Academic Calendar:** <https://academiccatalog.umd.edu/about-university/academic-calendar/semester-calendar/>

Parking restrictions are subject to change, specifically in student lots, outside of the fall and spring semesters. Modified lot restrictions outside of the fall and spring semesters will affect access to student lots. Such modified restrictions are posted on the DOTS website during the affected terms. Please refer to the university academic calendar above to confirm dates.

| Event           | Date                                 |
|-----------------|--------------------------------------|
| Fall Semester   | August 31, 2026 to December 11, 2026 |
| Spring Semester | January 27, 2027 to May 11, 2027     |

**During the semester periods above:** Any vehicle with a current DOTS permit/CLPR may park in Lots 1, 2, 3, 4, 5, 6, 9, 11, 15, 16, 18, and 19. Faculty/Staff lots and meters are enforced as usual.

| Event       | Date                            |
|-------------|---------------------------------|
| Summer Term | June 1, 2027 to August 20, 2027 |

**During the Summer Term:** Any vehicle with or without a current DOTS permit/CLPR may park in Lots 1, 2, 3, 4, 5, 6, 9, 11, 15, 16, 18, and 19. Faculty/Staff lots and meters are enforced as usual.

| Event                                           | Date                                   |
|-------------------------------------------------|----------------------------------------|
| Summer-Fall Intersemester                       | August 22, 2026 to August 30, 2026     |
| Fall Break                                      | October 12, 2026 to October 13, 2026   |
| Thanksgiving Break                              | November 25, 2026 to November 29, 2026 |
| Fall Study Days and Final Exams                 | December 12, 2026 to December 21, 2026 |
| Winter Break                                    | December 22, 2026 to January 3, 2027   |
| Winter Term                                     | January 4, 2027 to January 22, 2027    |
| Spring Break                                    | March 14, 2027 to March 21, 2027       |
| Spring Study Days, Final Exams and Commencement | May 12, 2027 to May 24, 2027           |
| Spring-Summer Intersemester                     | May 25, 2027 to May 31, 2027           |

**During the intersemester and break periods above:** Any vehicle with or without a current DOTS permit/CLPR may park in Lots 1, 2, 3, 4, 5, 6, 9, 11, 15, 16, 18, and 19. Faculty/Staff lots and meters are enforced as usual.

## 6. University-Observed Holidays

UMD observes some state and federal holidays on different dates. On most university-observed holidays, any vehicle may park in any lot on campus. On the university-observed Labor Day holiday, parking restrictions will be in place as if it were a Sunday.

Parkers should obey all posted lot signage and restrictions. Accessible parking spaces/transfer areas, fire lanes and areas not specifically designated for parking are still enforced. Meters are not enforced on university-observed holidays, with the exception of Labor Day. Additional restrictions apply for athletic and/or special events that occur during university holidays. For example, restrictions are in place during football games that occur over Thanksgiving break as well as basketball games that occur over winter break.

**University of Maryland Holiday Schedule:** <https://uhr.umd.edu/employee-resources/holiday-calendar>

## 7. Terms and Definitions

| Term                    | Definition                                                                                                                                                          |
|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Abandoned micromobility | Micromobility vehicles that are found, through visual inspection, tagging and monitoring, to be in a state of disrepair or not in active use for more than 15 days. |

|                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Abandoned vehicles                                                | Micromobility vehicles where, through visual inspection and monitoring, the warning tag placed by DOTS has not been addressed after more than 14 calendar days                                                                                                                                                                                                                                                                  |
| Accessible (ADA) parking space                                    | A space marked by signage and painting and reserved for individuals with state-issued Americans with Disabilities Act (ADA) parking identification. Marked spaces within faculty, staff, and student lots also require a campus parking registration.                                                                                                                                                                           |
| Campus License Plate Registration (CLPR) and Parking Registration | The parking registration system whereby registered parkers display their vehicle license plate as proof of parking privileges.                                                                                                                                                                                                                                                                                                  |
| Campus affiliate                                                  | Includes, but is not limited to, faculty, staff, students, vendors, volunteers, visiting professors, construction workers, visiting scholars and contract employees.                                                                                                                                                                                                                                                            |
| Carpool                                                           | Multiple individuals commuting using a single vehicle. Carpools that register with DOTS may be eligible for discounts and other incentives.                                                                                                                                                                                                                                                                                     |
| Carshare                                                          | Programs like Zipcar which allow individuals to rent vehicles on a short-term basis.                                                                                                                                                                                                                                                                                                                                            |
| Commuter lot                                                      | A parking lot for students who drive to campus that are non-residents.                                                                                                                                                                                                                                                                                                                                                          |
| Current/valid permit                                              | A physical or CLPR permit displayed on a vehicle that is not expired, authorizes parking within the area/lot designated by the permit, has not been reported lost or stolen, has not been altered, was legally and properly obtained in accordance with DOTS policies, and/or the person and/or vehicle displaying the permit is not restricted from parking on campus.                                                         |
| DOTS                                                              | University of Maryland, College Park, Department of Transportation Services.                                                                                                                                                                                                                                                                                                                                                    |
| DOTS flagging fee                                                 | Administrative fine associated with the release of a Motor Vehicle Administration (MVA) flag upon payment of outstanding fees. May be waived if citations are paid online.                                                                                                                                                                                                                                                      |
| Department of Public Safety (DPS)                                 | The University of Maryland Police Department.                                                                                                                                                                                                                                                                                                                                                                                   |
| Designated micromobility parking areas                            | Areas identified by signage or pavement markings that are for the purpose of parking electric scooters.                                                                                                                                                                                                                                                                                                                         |
| Double-Space meters                                               | Two parking meters that share a single pole and which control two adjacent parking spaces.                                                                                                                                                                                                                                                                                                                                      |
| Electric Scooter                                                  | Electric scooter (e-scooter): Maryland law defines an electric scooter as a vehicle that is designed to transport only the operator; weighs less than 100 pounds; has single wheels in tandem or a combination of one or two wheels at the front and rear; is equipped with handlebars and a standing platform; is solely powered by an electric motor and human power; and is capable of operating at up to 20 miles per hour. |
| Legal/proper parking space/areas                                  | Proper spaces are those bounded by two parallel control lines.                                                                                                                                                                                                                                                                                                                                                                  |

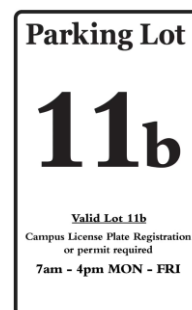
|                                                           |                                                                                                                                                                                                                                                                                                                                               |
|-----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| License Plate Recognition (LPR)                           | Technology that uses character recognition to read vehicle license plates. The registered license plate information is stored in the database along with the assigned parking lot. If a license plate is not listed in the database, or if the lot does not match, the enforcement officer may issue a citation.                              |
| Linking                                                   | The process by which DOTS associates a student or other UMD affiliate's parking account with a non-affiliate who is related, or otherwise connected, to the UMD student, faculty or staff member.                                                                                                                                             |
| Lot signs                                                 | Any sign posted at the entrance to or within a DOTS regulated parking area that designates the lot name, restrictions and hours of enforcement.                                                                                                                                                                                               |
| Lot, assigned area, area, parking area and lot assignment | Synonymous terms that refer to campus parking zones.                                                                                                                                                                                                                                                                                          |
| Micromobility vehicle                                     | A lightweight, low-speed vehicle, such as non-electric bikes, electric bikes, electric scooters and skateboards.                                                                                                                                                                                                                              |
| Motorized cycle                                           | In this document, motorized cycle is defined to include all motorcycles, motorized scooters and mopeds. According to the Maryland Motor Vehicle Administration, the moped and motor scooter are defined separately. "Motor scooter" does not include a vehicle manufactured for off-road use, including motorcycles and all-terrain vehicles. |
| Non-positional personnel                                  | Persons who do not meet the criteria for volunteers and do not have an active Workday appointment.                                                                                                                                                                                                                                            |
| Overflow lot                                              | A parking lot that provides additional parking for employees and students with campus permits.                                                                                                                                                                                                                                                |
| Overnight storage parking                                 | Parking available for any non-resident student needing to store their vehicle overnight on campus.                                                                                                                                                                                                                                            |
| Park Mobile                                               | A pay-by-phone parking system for pay stations through a mobile application on a smartphone.                                                                                                                                                                                                                                                  |
| Parking citation, parking ticket                          | Synonymous terms for an official notification of a violation for parking in a restricted area.                                                                                                                                                                                                                                                |
| Parking garage                                            | Multilevel parking facility for students, faculty/staff and visitors.                                                                                                                                                                                                                                                                         |
| Pay stations                                              | Devices that allow payment for parking in a designated area or group of parking spaces.                                                                                                                                                                                                                                                       |
| Permit, hanging permit, registration                      | The terms permit, hanging permit and registration are synonymous. Registrations, whether physical or virtual, are issued by DOTS to identify and regulate parking privileges at the University of Maryland.                                                                                                                                   |
| Resident lot                                              | A parking lot for students who live on campus.                                                                                                                                                                                                                                                                                                |
| Single-space meter                                        | A single parking meter that independently controls one parking space.                                                                                                                                                                                                                                                                         |
| State of disrepair                                        | When a bicycle, motorized cycle or vehicle has such features as a flat tire(s), bent wheels, rusted or broken chain links or other damaged or inoperable parts.                                                                                                                                                                               |
| State vehicle                                             | A vehicle that is owned by the state government.                                                                                                                                                                                                                                                                                              |
| Student                                                   | A person who is currently enrolled with any number of credits and who does not have an employee (faculty/staff) appointment in Workday.                                                                                                                                                                                                       |

|                                            |                                                                                                                                                                                                                                                                    |
|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Surface lot                                | Any area in a parking lot that requires the display of a parking permit or CLPR.                                                                                                                                                                                   |
| TDM                                        | Transportation Demand Management. Used to describe initiatives designed to support alternative transportation and green commuting.                                                                                                                                 |
| Transfer Area                              | Hashed area adjacent to an ADA parking space which allows for added access to an individual's vehicle. May accommodate a lift.                                                                                                                                     |
| Transportation Services Coordinators (TSC) | Employees in campus departments other than DOTS who manage and coordinate parking for employees in their respective departments. The TSC is the point of contact between DOTS and employees regarding parking registration and other transportation-related needs. |
| UMD                                        | University of Maryland, College Park.                                                                                                                                                                                                                              |
| UMGC                                       | University of Maryland Global Campus (formerly UMUC).                                                                                                                                                                                                              |
| Visitor                                    | A person who is not affiliated with the University.                                                                                                                                                                                                                |
| Volunteers                                 | Individuals donating their personal time to a department without receiving pay for their services and without gaining experience/knowledge that will be used for personal monetary gain in the future.                                                             |
| Workday                                    | UMD's payroll and human resources system.                                                                                                                                                                                                                          |

### Lot Signage Examples

Lot 11B: CLPR or permit required 7 a.m.–4 p.m., Monday through Friday.

- A lot 11 permit is required from 7am-4pm
- After 4pm, assuming there are no events, the lot is unrestricted and available for parking without a permit



Lot 19: CLPR or permit required 24 hours a day, 7 days a week

- A 19 permit is required at all times



## 8. Parking Registration and Student Parking

### 8.1 Parking Registration for Campus Affiliates

Any motor vehicle that requires state license plates or any motorized cycle parked on campus by a campus affiliate must have a current valid DOTS Campus License Plate Registration (CLPR) or parking permit regardless of the legal ownership of the vehicle, except when stipulated by a sign at campus meters and pay stations. All micromobility vehicles must display their registration.

Vehicles displaying a current registered license plate affiliated with their DOTS parking registration at UMD (students, faculty and staff) may have access to their assigned area during most special events, as long as parking spaces are available in that area. However, the campus recognizes that there are a limited number of major events each year that may preclude access to certain areas in assigned lots/garages. DOTS reserves the right to change campus parking lot restrictions during events.

### 8.2 Permit Display

On registrations that result in a physical parking permit being issued, the permit must be displayed as follows:

A. A current valid hanging permit may only be displayed from the vehicle's rearview mirror, in clear view, with the parking lot designation facing the vehicle's front windshield. Vehicles that are not originally equipped with rearview mirrors may display the hanging permit in clear view on the driver's side of the dashboard, with the parking lot designation facing the vehicle's front windshield.

B. All permits issued by DOTS remain the property of the department and are subject to revocation if illegally procured and/or displayed.

C. License plate(s) must be displayed in the designated area of the front and rear bumper of the vehicle. Vehicles with only one license plate must park so that the plate is visible from the roadway or driving lane.

### 8.3 Registration Terms

A. Registrations are for the exclusive use of the registrant. Registrations may not be sold, exchanged, loaned, shared, given away or purchased from any person or agency other than DOTS. Persons found using a registration contrary to these regulations may be cited, required to cancel that registration and may be referred to the Office of Student Conduct or appropriate campus chair.

B. One may not apply for a DOTS parking registration in their name for another person. Each registrant is responsible for all citations issued against that registration.

C. In the event a vehicle is cited and that vehicle has not been linked to a student or faculty/staff member, the citation will be charged to the registered owner of the vehicle.

D. All registrations issued by DOTS are subject to revocation or cancellation if illegally procured and/or displayed.

### 8.4 Student Campus License Plate Registration

DOTS uses license plate recognition technology to enforce parking registration.

A parking registration gives you permission to park in your assigned lot or overflow area. Registrations will expire on the date provided by DOTS at the time of purchase. The purchase of a fall-only registration does not guarantee the same parking assignment for the spring semester.

All students are expected to provide their local address when registering for campus parking and are required to update that information if their residence changes during the year. Students who provide fraudulent information regarding their local address may be referred to the Office of Student Conduct and disciplinary action may be taken.

Registration:

**Students may have up to two license plates on their parking registration.**

- Students cannot share a registration.
- Registration is available online throughout most of the semester.
- Walk-in registration is available after the semester has begun, but lot selection is extremely limited.
- Students may only purchase one registration

Parking:

- Only one car per registration may be parked on campus at a time unless the second vehicle is in a parking meter or pay station space.
- Students must keep their license plate unobstructed from the roadway or aisle and clear of debris.

Registration Changes:

- Students who need to park a car other than one of the two already registered must update their parking account to include the new vehicle before parking on campus.

Sharing Vehicles:

- Students may not add the same vehicle to multiple parking registrations.

### **8.5 Classification Changes**

Students who have registered for parking privileges with DOTS and change from commuter to campus resident or from campus resident to commuter during the academic year must visit the DOTS office to update their lot assignment as determined by their current class standing and residency status.

### **8.6 Golden Identification License Plate Registration (GI LPR)**

Golden ID registrations are issued at the prevailing commuter student rate to qualified GI students attending this university. These registrations are not transferable to another person and are for the exclusive use of the person to whom they are issued. Vehicles displaying a GI-registered license plate are not to be parked on this campus by relatives, friends or others who are affiliated with UMD. Misuse of these registrations by unauthorized persons will result in their revocation.

GI students may park in Lots 1, 4, 6, 9 or 11, subject to overnight restrictions and special-event restrictions. Refer to the Office of the University Registrar for more information about the Golden ID program.

### **8.7 UMGC**

A. UMGC students who park at UMD before 4 p.m. or have valid ADA parking privileges may acquire a free parking registration for Lot 4 only. This parking registration only applies to students taking classes at UMGC for a full semester. This registration may be acquired upon providing a photocopy of a UMGC itemized bill or other proof of course registration to DOTS. All other UMGC students who park at UMD before 4 p.m. must park at paid parking meters or in areas controlled by pay stations.

B. UMGC students need not register nor display a DOTS parking registration when parking in unrestricted parking lots on campus between 4 p.m. and 7 a.m., Monday through Friday, and all day on weekends and university-observed holidays, with the exception of Labor Day.

### 8.8 Student Lot Assignments

Please visit the Student Parking section of the DOTS website for updates regarding eligibility. Students who live off campus may choose to register for overnight storage parking or commuter parking and will be assessed the corresponding rates.

Students residing off campus who require overnight parking accommodations must purchase overnight storage parking, which is available on a first-come, first-served basis. When those spaces fill, there is no additional overnight parking registration available.

#### Commuters

| Credit Hours Earned / Parking Need                    | Eligible Parkers                        | Available Lots                                                                        |
|-------------------------------------------------------|-----------------------------------------|---------------------------------------------------------------------------------------|
| 0–29 credit hours                                     | Lot selection based on availability     | Lots 6, 9, 11                                                                         |
| 30–59 credit hours                                    | Lot selection based on availability     | Lots 1, 3, 6, 9, 11, SDG                                                              |
| 60–89 credit hours                                    | Lot selection based on availability     | Lots 1, 3, 6, 9, 11, SDG                                                              |
| 90+ credit hours                                      | Lot selection based on availability     | Lots 1, 3, 6, 9, 11, SDG                                                              |
| Overnight parking                                     | All commuters wanting overnight parking | Overnight storage lots                                                                |
| Courtyards (CY) residents who purchase campus parking | CY residents                            | Prevailing commuter student rate; overnight parking requires an overnight storage lot |

#### Residents

| Housing Location                                                                         | Eligible Parkers                                              | Available Lots                                               |
|------------------------------------------------------------------------------------------|---------------------------------------------------------------|--------------------------------------------------------------|
| Fraternity Row, Old & New Leonardtown                                                    | All                                                           | Lot 16                                                       |
| North Hill (excluding Caroline, Wicomico and Carroll Halls)                              | Students with 60+ credit hours may use Lot 19 as space allows | Lots 2, 3, 6, 19 (Lot 19 only for students with 60+ credits) |
| South Campus Commons, South Hill, Caroline, Wicomico, Carroll and Prince Frederick Halls | Students with 60+ credit hours may use Lot 19 as space allows | Lots 2, 3, 6, 19 (Lot 19 only for students with 60+ credits) |
| Cambridge, Denton and Ellicott Communities; Pyon-Chen and Johnson-Whittle                | All                                                           | Lots 2, 6                                                    |
| Graham Cracker                                                                           | All                                                           | Lots 15, 16                                                  |
| Discovery House                                                                          | Graduate students                                             | Lot 18                                                       |

#### Overnight Storage

| Parking Need                                            | Eligible Parkers                                                                                                                                                     | Available Lots |
|---------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| Students who live off campus but want overnight parking | Anyone; designed to assist residents of The View, Varsity, Enclave, Domain, Rambler College P and Terrapin Row who may not have parking available at their apartment | Lots 11 and 19 |

### 8.9 Athletic Restrictions

A. Lot 1, 3, 4, 6, 9, 11 and SDG registrants will be required to relocate or park their vehicles in an alternate parking area for basketball, football and some other special events. Lot 11 registrants will be required to relocate or park their vehicles in an alternate parking area for football and some other special events.

B. Please refer to the athletics parking webpage for information specific to your lot. See Section 8.10, “Academic Exceptions to Athletic Restrictions.”

C. University of Maryland commuter students are assigned to a commuter parking lot based on their class standing and lot availability. Students who live in Graduate Gardens and Graduate Hills are classified as commuter students.

D. Vehicles with commuter student parking registrations may not be parked between 3 a.m. and 5 a.m., Monday through Friday, in commuter lots. Overnight parking options (from 4 p.m. until 7 a.m.) can be found on the Overnight Parking Campus Map.

### 8.10 Academic Exceptions to Athletic Restrictions

Vehicles with a current UMD parking registration have access to their assigned area during most special events, as long as parking spaces are available. However, there are a limited number of major events each year that may preclude access to certain areas in assigned lots/garages.

Students are required to move their cars from certain areas on campus before and during special events, including home football and basketball games. If an academic conflict affects a student’s ability to move a vehicle on a specific game day, the student must submit their schedule to the DOTS office prior to the day of the game so that accommodations can be made. Exceptions will not be made the day of the game or any time after the game.

The Graduate Student Government (GSG) offers a limited number of Game Day Permits to graduate students. Game Day Permits are available for basketball games only. Please contact your GSG representative for current availability and program information.

### 8.11 Student Parking Fees and Refund Schedule

Students must purchase a current valid DOTS Campus License Plate Registration (CLPR) to park on campus. DOTS offers refunds for student parking registration fees; the refund schedule can be found on the DOTS website. Please note that the schedule below is tentative and may change prior to the applicable academic year.

#### Annual Refund Schedule

| Refund              | Last Day          |
|---------------------|-------------------|
| 100%                | August 30, 2026   |
| 80%                 | October 1, 2026   |
| 60%                 | November 1, 2026  |
| Spring-Only Portion | January 26, 2027  |
| 40%                 | February 12, 2027 |
| 20%                 | February 19, 2027 |

#### Fall-Only Refund Schedule

| Refund | Last Day           |
|--------|--------------------|
| 100%   | August 30, 2026    |
| 80%    | September 14, 2026 |

|     |                    |
|-----|--------------------|
| 60% | September 21, 2026 |
| 40% | September 28, 2026 |
| 20% | October 5, 2026    |

### Spring-Only Refund Schedule

| Refund | Last Day          |
|--------|-------------------|
| 100%   | January 26, 2027  |
| 80%    | February 5, 2027  |
| 60%    | February 12, 2027 |
| 40%    | February 19, 2027 |
| 20%    | February 26, 2027 |

Students who purchase a fall-only CLPR and return for the spring semester must purchase a spring parking registration. Possession of a fall-only semester CLPR does not guarantee the same parking assignment for the spring semester.

Student registration fees will be billed to the student account.

Resident students who wish to park both a car and a motorcycle on campus at the same time must purchase a motorcycle registration in addition to a car registration.

Please view the student parking registration fee structure tables below.

### Student Parking Registration Fees

| Academic Term | Resident Students | Commuter Students | Overnight Storage | Motorized Scooter | Motorcycle | Expiration Date |
|---------------|-------------------|-------------------|-------------------|-------------------|------------|-----------------|
| Annual        | \$750             | \$387             | \$955             | \$190             | \$190      | 8/20/27         |
| Fall Only     | \$452             | \$233             | \$573             | \$114             | \$114      | 12/21/26        |
| Spring Only   | \$452             | \$233             | \$573             | \$114             | \$114      | 8/20/27         |
| Summer Only   | \$452             | \$233             | \$573             | \$114             | \$114      | 8/20/27         |

### Motorized Cycle Registration Fees

| Vehicle(s)             | Registration Fee(s)                                                                   |
|------------------------|---------------------------------------------------------------------------------------|
| Motorcycle only        | \$190                                                                                 |
| Motorcycle and car     | Car registration fee only; both vehicles may not be parked on campus at the same time |
| Scooter only           | \$190                                                                                 |
| Scooter and car        | Scooter fee + car registration fee                                                    |
| Motorcycle and scooter | \$387                                                                                 |

Motorized cycles must be registered with DOTS to be parked on campus.

### Student Bundle Pack

Sold in packs of 10 for \$75. Each permit provides one day of parking for students who do not need to park on campus every day, often in Lots 4 or 6. Bundle packs may be purchased at the DOTS Office.

## 9. Faculty/Staff Registration

### Individual Faculty/Staff Registrations and Permits

Faculty and staff seeking parking privileges on the UMD campus must be assigned to a parking lot by their Transportation Services Coordinator (TSC). Faculty/staff must provide their license plate information to their

TSC at the time of assignment. For faculty/staff members, license plate information serves as a form of permit validity; physical placards or permit stickers are not used to demonstrate a faculty/staff parking registration. Faculty/staff members may have up to four vehicles linked to their registration. Faculty/staff overflow lots are K, P, U, V, X, XX1, Z, SDG and any lot that begins with a number, with the exception of Lot 2.

### Payroll Deduction

Payroll deduction registrations are a pre-tax benefit deducted from the faculty/staff member's paycheck over the course of 20 pay periods. Deductions are not taken over the summer. Employees hired during the summer will be required to pay in order to park until payroll deduction resumes. Multiple payment options are available during the summer.

Payroll deduction registrations do not expire. Employees are responsible for canceling the parking registration when it is no longer needed and submitting the payroll deduction cancellation form to DOTs. When returning from a leave of absence, faculty/staff should speak to their TSC about re-enrolling in payroll deduction.

### Check/Credit Card Registrations

Employees wishing to pay with check or credit card for their parking registration must have their TSC renew the parking registration on a yearly basis, or as needed.

### Registration Terms

Faculty and staff may park only in the lot assigned to them by their TSC.

### Faculty/Staff Daily Permits

Buy a pack of five for \$60. These single-use permits may be used as needed and have no expiration date. They are intended for employees who park on campus for four or more hours per day, one to two times per week. Daily permits are valid only in overflow lots: K, P, U, V, X1, XX1, Z, Stadium Drive Garage and any lot that begins with a number except Lot 2. Construction or special events may occasionally affect faculty/staff overflow lots, and customers may be asked to relocate to another overflow lot. By switching from an annual permit to this type of permit, a department may choose to reassign the previous space to another individual.

### Faculty/Staff 2-Day and 3-Day Per Week Permits

Employees may purchase a 2-day Permit (32 uses) or 3-day Permit (48 uses) to park as needed during the Fall 2026 semester, beginning Tuesday, September 2. These options are intended for employees who are not on campus every day but need parking several days per week. Students, including graduate students, are not eligible. These permits are valid in faculty/staff overflow lots only: K, P, TV, U, V, X1, XX1, Z, Stadium Drive Garage and any lot that begins with a number except Lot 2.

| Tier    | 2-Day Fee | 3-Day Fee | Permit Conditions                    |
|---------|-----------|-----------|--------------------------------------|
| Tier 1  | \$76      | \$114     | Employees who earn \$30,000 or less  |
| Tier 2  | \$86      | \$129     | Employees who earn \$30,001–\$45,000 |
| Tier 3a | \$96.48   | \$144.72  | Employees who earn \$45,001–\$55,000 |
| Tier 3b | \$104.39  | \$156.57  | Employees who earn \$55,001–\$60,000 |
| Tier 4  | \$155.16  | \$232.73  | Employees who earn \$60,001–\$80,000 |
| Tier 5  | \$164.14  | \$246.23  | Employees who earn \$80,001 or above |

**UMGC**

UMGC faculty/staff must register and properly display a current valid permit or CLPR to park in faculty/staff restricted parking areas. UMGc permit holders must renew every semester through their transportation coordinator. Permits are nonrefundable. UMGc evening faculty/staff do not need a permit or CLPR to park in unrestricted parking areas after 4 p.m. on weekdays, and all day on weekends and university-observed holidays, with the exception of Labor Day.

**How to Apply**

See your TSC.

**10. Departmental Parking Options****Administrative Permit**

Administrative permits are issued to a department on a limited basis upon request. The TSC is responsible for controlling use among department employees.

**Permit Description**

The administrative permit is for temporary use by individuals within the requesting department to attend meetings, special functions on campus or otherwise meet department needs. It must be displayed with a current valid DOTS individual faculty/staff registration and may not be loaned to any one individual for more than 24 hours.

**After-Hours Permit**

The after-hours CLPR/parking registration is issued to Graduate Assistants (GAs), Teaching Assistants (TAs) and Resident Assistants (RAs) whose professional or academic commitments require access to restricted lots from 4 p.m. to 7 a.m., Monday–Friday and all day on weekends. The lot designation is valid only during those hours. A finite number are available in predetermined lots. After-hours registrations are not valid during athletic events.

**All-Campus Registration**

The All-Campus permit is issued to individual faculty/staff members with departmental approval or to departments located off campus. Individuals with All-Campus permits must register and pay for their regular faculty/staff permit. All-Campus permits are not valid in ADA spaces, move in/out spaces, fire lanes, unpaid meter spaces, areas controlled by pay stations, roadways, service areas, courier spaces, car share spaces, carpool spaces, state vehicle spaces, designated tow-away zones or other areas not designated as parking spaces. They are not valid during athletic events.

**Courier Permit (Requires Individual Registration)**

Courier permits are issued to departments on a limited basis upon request and are valid from 7 a.m. to 4 p.m., Monday–Friday, unless otherwise noted. They are for temporary deliveries, pickups or similar operational functions and are valid only in courier spaces, faculty/staff lots and student lots. Courier permits must be displayed with a current valid CLPR.

**Administrative/After-Hours/All-Campus/Courier Applications**

Administrative permit requests must be submitted in writing by the TSC to the DOTS Faculty/Staff section. Applicants for After-Hours registration must bring a completed After-Hours letter from their TSC to the DOTS

office. TSCs apply for All-Campus permits as part of the normal registration process and must renew them annually. TSCs may request courier permits from DOTS.

*Note: All-campus gate cards can be requested by departments on an as-needed basis. TSCs should contact DOTS if their department needs to request access to gated lots.*

## 11. Special Permits for Individuals

### Alumni Permit

Parking permits may be purchased by qualified alumni. Alumni must be current dues-paying members of the University of Maryland Alumni Association and may not be students taking classes or employed as faculty/staff on campus. The permit is for exclusive use by the person to whom it is issued and is valid only in Lot 4, Monday–Friday, 7 a.m.–4 p.m. Overnight parking is prohibited, and the permit is not valid during many athletic or other special events.

### Emeritus Permit

Emeritus permits are issued to persons designated by the President of UMD as emeriti. The permit allows parking in valid, ungated lot spaces throughout campus, subject to posted restrictions. It is for the exclusive use of the registrant and may not be sold, exchanged, shared, loaned or given away.

### Retiree

Retiree permits are issued to individuals retired from a university faculty/staff position. The permit is valid for two years in faculty/staff overflow lots: K, P, U, V, X, XX1, Z, SDG and any lot that begins with a number except Lot 2. Retirees are not eligible if they receive payment or a stipend of any sort, are gaining on-the-job training or experiential learning for positional advancement, or are students.

### Volunteer

Volunteer permits are issued through a requesting department. Volunteers are not eligible if they receive payment or a stipend, are gaining on-the-job training or experiential learning for positional advancement, or are UMD students. If a volunteer becomes a student or campus employee, they must register for the appropriate parking registration and pay the prevailing rate.

### Non-Positional Personnel

Persons who do not meet the volunteer criteria but are not an active Workday appointment for the requesting department may obtain campus parking privileges through DOTS. The department may subsidize parking through a USource charge if the person has no Workday appointment and is not in student status. Non-positional personnel must pay the prevailing rate for the permit they need.

### How to Apply

Alumni must present proof of membership and photo ID in person at the DOTS office in Regents Drive Garage. Eligible emeriti must be appointed by the President's Office and bring the appropriate paperwork to DOTS. Retirees should bring a retiree card or university-issued retiree paperwork. Departments requesting volunteer or non-positional personnel parking must submit a written request on department letterhead to DOTS with the required identifying and departmental information and TSC signature.

## 12. Commercial Permits

### Service Permit

Service representatives and vendors visiting departments on campus are eligible for a service permit. Service permits are valid in posted service spaces or any legal parking space within faculty/staff or student parking areas and for up to 30 minutes in loading zones. They are not valid in ADA spaces, move in/out spaces, fire lanes, unpaid meter spaces, areas controlled by pay stations, roadways, designated tow-away zones, courier spaces, car share spaces, carpool spaces, state vehicle spaces or other areas not designated as parking spaces. Service permits are not issued to students.

### Time & Materials Permit (T&M)

Campus projects requiring contract employment through the University of Maryland Department of Procurement are eligible for a Time & Materials permit. These permits are valid in State Vehicle or Service Vehicle spaces for as long as necessary. Personal vehicles belonging to contractor employees will be assigned to a remote parking lot based on availability, and prevailing fees will apply. T&M permits cannot be used by UMD-affiliated students, faculty or staff.

### Gate Card

Only faculty/staff and departments are eligible for a gate card. Gate cards are for the exclusive use of the faculty/staff member or department to whom they are assigned and grant access to the assigned gated lot in conjunction with the appropriate parking registration. Individuals must have an active parking registration for the corresponding gated lot and may not possess more than one gate card.

### Split Assignment

Current university faculty/staff members are eligible for a split assignment registration. A split assignment provides parking privileges in two lots. The department must have spaces available in its allotment groups for each lot, and the individual must have a professional, work-related reason for the split assignment.

### How to Apply

Service permit applicants must submit an application and receive DOTS approval, including a letter on company letterhead when required. T&M applications require appropriate approval from authorized construction project managers and DOTS. TSCs may request gate cards and split assignments from DOTS.

## 13. Permit Fees and Payroll Deduction

### Faculty/Staff Permit Fees

| Type of Permit                    | Yearly Fee | Permit Conditions                    |
|-----------------------------------|------------|--------------------------------------|
| Individual Registration – Tier 1  | \$494      | Employees who earn \$30,000 or less  |
| Individual Registration – Tier 2  | \$559      | Employees who earn \$30,001–\$45,000 |
| Individual Registration – Tier 3a | \$627      | Employees who earn \$45,001–\$55,000 |
| Individual Registration – Tier 3b | \$678.48   | Employees who earn \$55,001–\$60,000 |
| Individual Registration – Tier 4  | \$1008.53  | Employees who earn \$60,001–\$80,000 |

**UNIVERSITY OF MARYLAND, COLLEGE PARK | DEPARTMENT OF TRANSPORTATION SERVICES**

|                                      |                                           |                                                                  |
|--------------------------------------|-------------------------------------------|------------------------------------------------------------------|
| Individual Registration – Tier 5     | \$1,066.96                                | Employees who earn more than \$80,000                            |
| Motorcycle Only                      | \$190                                     | N/A                                                              |
| Motorcycle and Car                   | Prevailing car registration fee only      | Motorcycle and car may not be parked on campus at the same time  |
| Motorized Scooter Only               | \$190                                     | N/A                                                              |
| Motorized Scooter and Car            | \$190 + car registration fee              | N/A                                                              |
| Motorized Scooter and Motorcycle     | \$380                                     | N/A                                                              |
| Administrative Permit                | \$1,153                                   | Paid for by the department                                       |
| After-Hours Permit                   | No additional cost                        | Must already have CLPR                                           |
| All-Campus Permit                    | \$1,153                                   | Fee is paid in addition to individual faculty/staff registration |
| Courier Permit                       | \$50 per year, issued on a two-year basis | Issued upon departmental request                                 |
| Alumni Permit                        | \$387                                     | Student commuter rate                                            |
| Emeritus Permit                      | \$0                                       | Designated Emeritus by University President                      |
| Retiree Permit                       | \$0                                       | Must bring retiree ID or official retiree paperwork              |
| Volunteer Permit                     | \$0                                       | Issued upon departmental request                                 |
| Non-Positional Personnel             | Prevailing faculty/staff lot rate         | Can be subsidized by the department                              |
| Service and Time & Materials Permits | \$300 / \$600 / \$900 / \$1,153           | 3-month / 6-month / 9-month / annual permit                      |

**Notes:**

*The all-campus portion of the individual registration (\$1,153) must be paid by check or credit card or by the department.*

*Affiliates will be charged at the Tier 3b rate.*

*C 1 & 2 (Non-Exempt) will be charged at the Tier 1 rate.*

*C 1 & 2 (Exempt) will be charged at the Tier 2 rate.*

**Permit Replacement Fees**

Fees associated with permit replacement for permits reported as lost or stolen must be paid by check, student account or credit card. The first-time replacement fee is \$40. For the second replacement, the fee is half the price of the permit; thereafter, the replacement fee is at full cost. This applies to all permits, including motorized gas scooter, Alumni and most permits issued through Parking Administration.

*The lost/stolen replacement fee does not apply to pre-paid meter permits; replacement of pre-paid meter permits is charged at the full rate.*

*Gate card replacement fee: A \$10 replacement fee will be charged for lost or stolen gate cards. Only one card is issued to each registrant. Unauthorized transfer of a gate card is prohibited and may result in revocation of the privilege.*

**Payroll Deduction Eligibility**

Regular exempt, non-exempt, Contingent I and Contingent II employees, as well as graduate students who are paid through Central Payroll and who will receive a paycheck during each pay period, are eligible for payroll deduction.

**Payroll Deduction**

It is the employee's responsibility to verify eligibility for pre-tax deductions according to Federal guidelines. After enrolling, employees must verify that deductions are being taken from their paycheck. New enrollees may see deductions begin up to two pay periods after enrolling. Employees are responsible for contacting DOTS if deductions are missed. As long as the registration is active and payroll deduction is in place, the registrant is responsible for all payments. Upon cancellation, employees should expect at least one additional deduction depending on the date the cancellation is received.

To confirm deductions, employees may look under Taxes/Deductions for "20-PAY PARKING" on pay statements. Although parking fees are deducted at a pre-tax rate, DOTS cannot provide pre-tax rates for missed payments.

Employees are responsible for missed deductions. DOTS will contact the TSC to verify active employment and, when appropriate, contact the employee to retrieve payment. If the full balance is not paid, DOTS will cancel the parking registration. Outstanding balances remain due, and once the permit is canceled, the vehicle will be eligible for parking citations.

**Payroll Deduction Cancellation**

When an employee separates from UMD or is on a leave of absence, the employee must have their TSC cancel the registration and complete a Payroll Deduction Cancellation Form. Parking fees will continue to accrue until the registration is canceled. Refunds may not be issued for the month the permit is returned.

**14. Medical Registration**

Medical parking registrations are issued to individuals who need temporary parking accommodations due to a medical condition. Medical parking registrations are valid in all student lots on campus. Individuals needing additional or different accommodations should contact the DOTS office. The individual requesting medical parking privileges should have their health provider complete the UMD Medical Parking Request Form and submit it to the DOTS office during business hours or by email. Parking registration fees apply if there is no pre-existing registration.

Medical registrations are not valid in ADA parking spaces, move in/out spaces, fire lanes, unpaid meter spaces, areas controlled by pay stations, roadways, service spaces, loading zones, designated tow-away zones, courier spaces, car share spaces, carpool spaces, state vehicle spaces or any other area not designated as a parking space. Vehicles with a medical parking registration do not have to relocate for special events.

**15. Parking with State-Issued ADA Identification**

Vehicles displaying state-issued ADA parking identification may not be parked in fire lanes, move in/out spaces, roadways, loading zones, designated tow-away zones, service, courier, car share, carpool, state vehicle spaces or any other area not designated as a parking space.

Any person parking in an ADA parking area or displaying state-issued ADA identification is advised of the following:

**A. State-Issued ADA Identification WITH a Current, Valid CLPR or Campus Permit**

- May park in parking spaces in any ungated lot that begins with a letter or number, including ADA spaces in these lots.
- Individuals with campus gate cards may also access designated gated lots.
- May park in individual metered spaces and do not need to pay for parking.
- May park in spaces controlled by a multi-space pay station and are not required to pay for parking.

**B. Visitors and Vehicles Without a Current, Valid CLPR or Campus Permit**

- All 600+ campus ADA spaces are available for visitors with valid ADA placards. Visitors may park in any campus ADA space and pay the standard visitor rate via the ParkMobile App, by referring to the zone number listed on the nearby sign.
- May park in individual metered spaces for twice the amount of time listed on the meter or four hours, whichever is shorter, and do not need to pay for parking during that time.
- May park in ADA spaces controlled by a multi-space pay station and must pay for parking.
- May park in all other spaces controlled by a multi-space pay station and must pay for parking.

**16. Visitor Parking**

Pay station facilities accept credit/debit card and validation/PIN codes as methods of payment. The DOTs office does not issue any refunds for pay station transactions.

| <b>Multi-Space Pay Station</b>                         | <b>Individual Meter</b>                          |
|--------------------------------------------------------|--------------------------------------------------|
| Multi-space pay station : 4/hour with a \$20 daily max | Individual parking meter: \$4/hour, no daily max |

**Locations, Rates and Hours of Operation**

Hours of Enforcement: 7:00 a.m. to midnight, daily

Rates: \$4/hour, \$20 daily maximum

**Union Lane Garage**

Situated between the Stamp Student Union and Cole Field House, Union Lane Garage is located in the center of campus. The roof level is restricted to faculty/staff parking registrants.

**Stadium Drive Garage**

Garage situated adjacent to SECU Stadium, the Clarice Smith Performing Arts Center and Samuel Riggs IV Alumni Center. This is a mixed-use facility, meaning the parking spaces are appropriated to visitors, permit-holding commuter students and faculty/staff members. Because the number of attendees at evening and weekend events at the Performing Arts Center and/or Riggs Alumni Center may vastly exceed the allotted number of visitor parking spaces, it is necessary to sign all parking spaces within the garage with a space number. As a result, there will not be any specific parking space or area in the garage designated solely as commuter student, faculty/staff or visitor parking. Specialty spaces are assigned accordingly.

**Xfinity Visitor Lot**

Xfinity Visitor Lot is a surface lot located outside the Xfinity Center on Paint Branch Drive.

**Mowatt Lane Garage**

A garage located near Van Munching Hall, South Campus Commons and South Hill. This is a mixed-use facility, with the spaces being utilized by visitors, registered faculty/staff and resident students.

**Mowatt Visitor Lot**

A mixed-use surface lot located near Mowatt Lane Garage and South Campus Commons 6 and 7.

**Regents Drive Garage**

Regents Drive Garage is a mixed-use facility located on Regents Drive between Stadium Drive and Field House Drive. This facility contains visitor and faculty/staff parking areas.

**Curbside and Other Visitor Parking**

Hours of Enforcement: 7:00 a.m. to midnight, daily

Rates: \$4/hour; \$20 daily maximum. Pay stations take credit card only; stand-alone meters take credit/debit cards only.

Hours of Operation: 7 a.m. to midnight, unless otherwise noted on a meter, excluding university-observed holidays with the exception of Labor Day. Meters, including meters located in surface lots, must be paid during hours of operation. Meter durations vary throughout campus and maximum hours (30 minutes, two hours, all day, etc.) are printed on each meter.

Please report malfunctioning meters to the DOTS office by calling 301-314-3687 (4-DOTS). It is prohibited to park at a space with a malfunctioning meter.

**Parking Validation (PIN) Codes**

Validation codes are to be used by university departments and their invited guests; they may not be used by students or to provide long-term parking for faculty/staff members. These codes are issued to Department Transportation Coordinators upon request. Parking validation codes are non-transferable and may not be shared or used beyond the intended direct recipient, or by any party or individual unless otherwise authorized by DOTS. Fraudulent use of validation codes is subject to a \$300 fine.

**Prepaid Surface Lot Parking and Fees**

Requests for prepaid meter and surface lot permits must be made in writing to the Executive Director of DOTS. Prevailing rate applies.

**Surface Lot Permit Fees**

| <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
|--------------|---------------|----------------|
| \$20         | \$100         | \$400          |

**Prepaid Parking Meter Permit Fees**

| <b>Daily</b> | <b>Weekly</b> | <b>Monthly</b> |
|--------------|---------------|----------------|
| \$20         | \$100         | \$400          |

For additional information on Special Parking Permits, contact Special Events Unit, DOTS, at [specialeventsdots@umd.edu](mailto:specialeventsdots@umd.edu).

Parking regulations prohibit the reproduction or alteration of these permits. The misuse of these permits may result in a penalty of \$300, appropriate judicial action and revocation of registration.

## 17. Special Event Parking

### Reserving Parking Spaces

Departments/groups that wish to reserve parking spaces, within a pay station area, surface lot or meter, should do so by completing the Event Request Form on the DOTS website. Questions can be directed to the DOTS Special Events Unit, at [specialeventsdots@umd.edu](mailto:specialeventsdots@umd.edu).

When parking spaces are reserved, the department/group will be charged based upon the number of spaces being held, even if they go unused. Additionally, the department/group will be charged for the spaces at the time of day that DOTS actually begins holding the spaces, in order to guarantee the reservation, even if the event is several hours later.

Payment is required in advance for all parking permits. DOTS will not issue refunds for unused permits.

### Event Parking Fee Structure

| Event                                                 | Fee/Vehicle Type |
|-------------------------------------------------------|------------------|
| Football (prepaid)                                    | \$30-\$50/car    |
| Football (on-site credit card purchase on gameday)    | \$30-\$60/car    |
| Basketball (prepaid)                                  | \$22-\$27/car    |
| Basketball (on-site credit card purchase on game day) | \$32-\$37/car    |
| Other                                                 | \$20/car         |

For certain events, additional permit charges may also apply. Canceling within three business days is subject to a cancellation fee of 20% of total cost of the event contract. The price per space will be doubled for reservations made less than one business day prior to the requested event. Requests to change or adjust reservations, made with less than three business days notice, may incur additional fees.

### Parking Attendant and Labor Fees

| Service                             | Notice                       | Fee       |
|-------------------------------------|------------------------------|-----------|
| On-Site Supervisors (0-2 per event) | With 21 Days Notice          | \$55/hr.  |
| On-Site Supervisors (0-2 per event) | With 7-20 Days Notice        | \$75/hr.  |
| On-Site Supervisors (0-2 per event) | With less than 7 days notice | \$100/hr. |
| Parking Attendant Services          | With 21 days notice          | \$45/hr.  |
| Parking Attendant Services          | With 7-21 days notice        | \$55/hr.  |
| Parking Attendant Services          | With less than 7 days notice | \$80/hr.  |

### Labor Cost for Reserving Metered Spaces for Events

| Number of meters set aside | Fee per event |
|----------------------------|---------------|
| 1-20                       | \$25          |
| 21-40                      | \$35          |
| 40+                        | \$50          |

### Permits and Other Services

| Permit Area                          | Fee Per Space |
|--------------------------------------|---------------|
| Prepaid Meter                        | \$20          |
| Surface Lot                          | \$20          |
| Oversized Vehicle Surface Lot Permit | \$75          |
| Jersey Barrier                       | Fee           |

|                |            |
|----------------|------------|
| Jersey Barrier | \$35/daily |
|----------------|------------|

Sign production will not begin until DOTS receives an authorized request with pre-payment or a USource account number from the requesting department. Signs must be requested five business days prior to the event at which they will be posted. A \$100 fee will be assessed per sign if fewer than five days' notice is given.

| Sign Option                           | Cost      |
|---------------------------------------|-----------|
| Standard – 24" x 36"                  | \$55 each |
| Reinstallation and take down of signs | \$40      |

## 18. Parking Fees, Fines and Violations

In addition to parking citation fines, DOTS assesses administrative and other fees related to towing, relocating and MVA flagging.

### Rental Cars

Customers using borrowed vehicles (rental cars, leased vehicles and/or vehicles registered to someone other than the driver) are suggested to pay or request a review of the citation immediately after the citation is issued. Once a citation has been issued, the registered owner of the vehicle may be contacted and given the opportunity to pay a citation on the driver's behalf. Payment of a citation forfeits the driver's right to pay or request a review of a citation regardless of who pays the fee. Rental agencies may assess their own administrative fees; DOTS is not responsible for related fees incurred by the driver.

### Fees

A. Towing/Relocation Fee – A \$100 relocation fee will be assessed for vehicles relocated.

i. A \$150 tow fee will be assessed for vehicles impounded. A \$75 tow fee will be assessed for motorized scooters, motorcycles, mopeds or other property towed.

ii. Impound Storage Fee – When a car, motorcycle, moped or motorized scooter is towed, a storage fee of \$10 per day will accrue. The storage fee begins the 2nd calendar day after the vehicle was towed.

iii. Tow Release Administrative Fee – \$30 (applies to all vehicle or property impounds but not relocations).

B. Micromobility Vehicle Impound Fee – If a micromobility vehicle is impounded, there is a \$35 release fee.

### Fines

Fines must be paid within fifteen (15) calendar days of the date the citation was issued. Payments may be paid in person, online through the DOTS website or by mail. Failure to pay within the 15-day grace period will result in a late fee.

| Violation Code | Description of Violation                                                    | Fine  |
|----------------|-----------------------------------------------------------------------------|-------|
| 7a             | Public safety                                                               | \$100 |
| 7b             | Illegal display and/or receipt of permit or campus registered license plate | \$300 |
| 7c             | Illegally parked in ADA space/transfer area                                 | \$300 |
| 7d             | Illegally parked in a Courier permit parking space                          | \$85  |
| 7e             | Parked in other than assigned area                                          | \$85  |
| 7f             | Parked outside of control lines                                             | \$15  |

|    |                                                                  |                   |
|----|------------------------------------------------------------------|-------------------|
| 7g | Illegally parked in violation of posted DOTS signage             | \$85              |
| 7h | Expired parking meter/pay station                                | \$45              |
| 7i | Illegally parked in a fire lane                                  | \$150             |
| 7j | Illegally parked in a Service permit-only space                  | \$85              |
| 7k | Illegally parked in a restricted lot                             | \$85              |
| 7l | More than one vehicle per registrant on campus at the same time  | \$170 per vehicle |
| 7m | Permit or campus registered license plate improperly displayed   | \$50              |
| 7n | Illegally entering a controlled lot                              | \$300             |
| 7p | Illegal use of State-issued ADA permit                           | \$500             |
| 7r | Fraudulent use of documents/registration/validation or PIN codes | \$300             |
| 7s | Athletics Terrapin Club Violation                                | \$85              |

## Violations

In committing any of the following acts, you are subject to a fine, as listed in the previous section. Any student found to be in violation may also be referred to the Office of Student Conduct. The following descriptions provide additional detail.

### 7A Public Safety

- Parking in or blocking access to: a roadway or driving lane; plazas or sidewalk areas adjacent to buildings designed for pedestrian use only; marked crossing zones; marked or unmarked zones used to access parking spaces; paved pedestrian walkways at the side of a street; areas designated for buses to load/unload; ADA ramps/curb cuts.
- Parking in any hashed-out area or non-designated parking space.
- Leaving an unattended vehicle at a loading dock

### 7B Illegal Display and/or Receipt of Permit or Campus Registered License Plate

- Displaying and/or possessing a permit or campus parking registration in violation of established UMD DOTS regulations by altering, duplicating or tampering with an issued permit; unauthorized fabrication; using or possessing permits contrary to DOTS procedures; providing fraudulent information to obtain/use a permit, campus registered license plate or gate card; possessing/registering/using illegally procured permits or gate cards; unauthorized possession/display intended to circumvent regulations; possessing or using reported lost or stolen permits, license plates or gate cards; concealing vehicle-owner identity by covering the VIN or removing/covering license plates.

### 7C Illegally Parked in ADA Space/Transfer Area

- Parking, stopping or standing in an ADA space without valid state-issued ADA license plate(s), placard(s) or hanging permit(s).
- Parking in an ADA space transfer area.

### 7D Illegally Parked in a Courier Permit Parking Space

- Parking in a marked courier space without a current valid DOTS Courier permit.
- Displaying a Courier permit for longer than the 30-minute limit.

**7E Illegally Parked in Other Than Assigned/Restricted Area**

- Parking in a restricted area or while displaying a current valid DOTS permit/decal/campus registered license plate in an area other than the assigned parking area or designated overflow area(s).

**7F Illegally Parked Outside of Control Lines**

- Parking a vehicle outside of the parallel control lines that define a parking space.

**7G Illegally Parked in Violation of Posted Signage**

- Parking in violation of posted signage; parking in motorized-cycle-only areas; parking in or blocking construction areas; parking in time-limited areas including move in/out spaces; unauthorized vehicles at bagged meters; parking in spaces designated for car share, state vehicle, carpool or electric vehicle; parking in Lot 3/19 unloading areas beyond the designated time.

**7H Expired Parking Meter**

- Vehicles at meter spaces showing a violation/time-expired flag or flashing indicator, or at pay-station spaces when payment has not been made; vehicles parked at malfunctioning meters; parking at an EV charging station after charging is complete without paying the hourly rate.

**7I Illegally Parked in a Fire Lane (Safety)**

- Parking, stopping or standing in a fire lane or within 12 feet of a fire hydrant, except marked fire/rescue and police vehicles.

**7J Illegally Parked in a Service-Permit-Only Space**

- Parking in a marked service area without a service permit. State vehicles and vehicles properly displaying Time & Materials permits are authorized in marked service areas. Service permits are valid for up to 30 minutes in loading docks/areas designated for loading/unloading; any vehicle in a loading zone must display a service permit.

**7K Illegally Parked in a Restricted Lot**

- Failure to display a DOTS permit or campus registered license plate for the appropriate year, lot or designated overflow area.
- Parking in a commuter lot between 3 a.m. and 5 a.m. with a student commuter permit.

**7L More Than One Vehicle per Registrant on Campus at the Same Time**

- No person may park two or more vehicles displaying their DOTS permit or campus registered license plate on campus in their assigned lot or overflow area at the same time. A CLPR registrant may park only one registered vehicle on campus at a time, except when the second vehicle is parked in a meter/pay station or a lot unrestricted at that time. If two or more vehicles from one registration are found in the same registered lot or valid overflow lot, one citation will be issued per vehicle.

**7M Permit/Campus Registered License Plate Improperly Displayed**

- Displaying a permit, including state ADA identification or campus registered license plate, in an area not designated for placement; displaying it so the control number, lot designation and/or expiration date are not visible; displaying a permit with no expiration date; displaying an administrative permit without a current faculty/staff lot assignment permit/CLPR; displaying a courier permit without a current lot assignment permit/CLPR. A CLPR license plate must be visible from the roadway or driving lane; vehicles with only rear plates may not back into the parking space. Plates must be affixed to the vehicle bumper.

### **7N Illegally Entering a Controlled Area**

- Illegally entering/exiting a gated area by lifting, bending or breaking a control arm or otherwise circumventing access; circumventing a gate or barricaded/coned-off area; illegally entering a staff-controlled lot; failure to comply with staff request to exit a controlled area, including lots closed for event use.

### **7P Illegal Use of State-Issued ADA Permit**

- Altering, duplicating or tampering with an original ADA license plate/placard/permit; fabrication; use/possession contrary to UMD DOTS or state regulations; providing fraudulent information to obtain/use ADA identification; possession/use of illegally procured ADA identification; unauthorized possession/display intended to circumvent DOTS, state or federal regulations.

### **7R Fraudulent Use of Documents/Registration**

- Using documents in an effort to deceive university officials, including placing previously issued violations on a vehicle to avoid receiving additional citations.

### **7S Terrapin Club**

- A Terrapin Club member displaying a Terrapin Club Football Parking Permit and parking in an area other than the assigned parking space indicated on the permit, including another Terrapin Club Football Parking space.

## **19. Citation Notice Review**

Citation recipients must either pay the fine or request a review within 15 calendar days of the violation date. Citation recipients may request a review either through the University of Maryland DOTS system or through the Prince George's County District Court (PGCDC). Choice of one review process waives choice of the other process. Partial or full payment of a citation forfeits the option for review.

### **University of Maryland Review**

#### **Visitors**

Visitors to University of Maryland, College Park may request a DOTS review by filing an online review through the DOTS website, or by completing the requested information on the citation, along with a written appeal, and submitting it in person or by mail to the DOTS office. All DOTS citation review decisions are final.

#### **Students**

UMD students may request a Student Citation Review Unit (CRU) review by filing an online review through the DOTS website, or by completing the requested information on the citation in person or by mail to the DOTS office. UMGC student appeals will be reviewed by the DOTS Parking Violation Review Specialist.

Video appeals: UMD students may request a real-time video review appointment with a member of the Student Citation Review Unit (CRU).

Second reviews: If a first appeal was reduced or denied and the requester has additional information to support the case, a second review may be requested with new documentation within seven business days from the date of the letter. The CRU will review additional information such as receipts, letters of support or photo evidence not included in the original appeal and make a final decision regarding the citation.

**Faculty/Staff**

UMD and UMGC faculty and staff may request a DOTS review by filing an online review through the DOTS website, or by mailing their request directly to DOTS. All decisions of the DOTS Parking Violation Review Specialist are final.

**Transportation Coordinators**

Each department's Transportation Coordinator can submit an appeal on behalf of a guest or a faculty/staff member. Appeals will be reviewed by the DOTS Parking Review Specialist and all decisions of the DOTS Parking Review Specialist are final.

**Prince George's County District Court Review**

Visitors, students, faculty and staff who receive a citation at UMD may request a Prince George's County District Court trial by completing the requested information on the citation and returning the citation to DOTS. The physical citation must be submitted to the DOTS office in order to be processed by the court. NO EXCEPTIONS. Prince George's County court fees apply. Individuals who request PG County Court Reviews and who fail to appear in court more than two times will be assessed a \$75 administrative fee by DOTS following each subsequent failure to appear in court.

**Unresolved Parking Citations**

A citation that remains unpaid after the 15-day period or after a reduced or denied appeal is considered unresolved. DOTS may take one or more of the following steps to achieve resolution:

8. A late fee of \$45 will be assessed.
9. Vehicles with five outstanding citations that are more than 15 days old may be towed at the owner's expense. Vehicles will not be released until those outstanding fines and fees are satisfied.
10. The citation may be referred to the state MVA Flagging Program or state Central Collection Unit (CCU) for action, and unresolved fines may be added to the university student account. Personal checks will not be accepted for citation payment under the State MVA Flagging Program.
11. Students may be responsible for citations issued to vehicles owned by family members.
12. Maryland income tax returns and wages may be garnished for settlement of unresolved citations.

**20. Vehicle Towing, Relocation, and Impoundment**

Any motor vehicle parked in violation of towable offenses of the University of Maryland, College Park regulations or that is in a state of disrepair/abandoned on campus is subject to removal and impoundment at the expense of the owner or operator.

**Conditions**

Vehicles identified by DOTS as being associated with any individual with five (5) or more outstanding violations that are more than 15 days old may be towed at the owner's expense. The vehicle will not be released until all outstanding fines and fees are satisfied.

Vehicles identified by DOTS as being associated with any individual who receives more than 12 citations during a consecutive 12-month period may be impounded at the owner's expense regardless of the payment status of those citations. The vehicle will be eligible for impoundment each time a new citation is issued. The vehicle will not be released until all fines and fees are satisfied.

Vehicles that are not moved after 90 days are subject to being towed at the owner's expense.

Vehicles parked illegally in roadways, fire lanes, ADA/transfer areas, areas marked as tow-away zones and other public safety areas designated in these parking regulations are subject to being towed at the owner's expense.

Vehicles displaying lost, stolen or altered DOTS permits/CLPR and/or State-issued ADA permits may be impounded at the owner's expense. These permits may be confiscated by university officials (DOTS or University of Maryland Department of Public Safety) and the holder, if a student, may be referred to the Office of Student Conduct for judicial proceedings.

All towing, storage and/or impound fees incurred must be paid in full. All citations must be satisfactorily resolved. Positive identification must be provided before the vehicle is released. These regulations provide for an administrative review for any towing action by DOTS if requested. Tows initiated by the University of Maryland Department of Public Safety may be reviewed through established police procedures.

DOTS reserves the right to relocate or impound vehicles as required for emergencies, construction, maintenance, access needs and/or event parking at the discretion of the Department of Public Safety, upon request of the vehicle owner or at their discretion for other reasons such as blocking another vehicle or being in a state of disrepair.

If you believe your vehicle was towed, relocated or impounded, please contact DOTS at 301-314-3687 for instruction. During business hours (8:15 a.m.-4:00 p.m., Monday-Friday), payment for tows can be made at the DOTS office. Outside of normal business hours, please contact UMPD at 301-405-3555. If the vehicle is not registered with CLPR, it will only be released to the registered owner.

## **21. Non-Standard Vehicles**

### **Electric Vehicles**

- Campus Parking Registrants: Vehicles parked in designated charging spaces must be actively charging. Once charging is complete, vehicles must be relocated.
- Visitors and Individuals Without Campus Permits: Drivers must pay the hourly rate for parking while using campus charging stations. Payment may be made using the available meter, pay station or ParkMobile application depending upon the location. Vehicles parked in designated charging spaces must be actively charging. Once charging is complete, vehicles must be relocated.
- Vehicles may not park in non-designated charging spaces and extend the charging cord from a designated space to their non-designated space.
- Individuals may not unplug any vehicle that is charging or that has finished charging but remains in the space.
- Individuals parked in violation may be cited.

### **Official Federal, State, and Local Jurisdiction Vehicles**

Marked federal, state and local jurisdiction vehicles are not required to register for parking on this campus for official business, but they are expected to comply with UMD DOTS parking regulations. These vehicles may park in state-only, service spaces or any other legal space.

Persons attending classes on this campus or employees of the university using official federal, state and local jurisdiction vehicles must register for parking.

Vehicles of this type may not park in ADA parking spaces, fire lanes, unpaid meter spaces (including meters located in permit areas), pay station areas, move in/out spaces, roadways, loading zones, designated tow-away zones, courier spaces, car share spaces or any other area not designated as a parking space.

### **Oversized and Unusual Vehicles**

DOTS will only register motorized vehicles not exceeding 18'6" long x 8' wide. Examples of vehicles and parts thereof that may not register to park on campus are buses, boats, trailers, oversized recreational vehicles and trucks, and certain multi-purpose vehicles unless those vehicles are being used to provide a service to the university. Exceptions may be made for special events. All exceptions must be approved by the Department of Transportation Services.

Events requiring commercial or Board of Education buses must make prior parking arrangements through the DOTS Special Events Manager at 301-314-1427. Commercial buses will be charged the appropriate fee. Exceptions to this regulation must be approved by the Executive Director of DOTS and appropriate parking fees will apply.

### **Portable Storage Units**

Portable storage units may not be parked/stored in campus parking lots.

## **22. Motorized Cycles**

Maryland state law classifies motorcycles, motor scooters and mopeds as vehicles. Traffic laws, including, but not limited to, obeying speed limits, lane use, turn signals, etc. apply to motorcycles, motorized scooters and mopeds.

### **Registration of Motorized Cycles**

#### **Motorcycles**

All motorcycles used, stored or parked on the UMD campus must display a state-issued license plate and be registered with DOTS. Like personal vehicle registrations, motorcycles must display a CLPR; no placards or stickers will be issued by DOTS to motorcycle registrants. Motorcycles can be added to an existing vehicle registration at no extra cost.

Motorcycle registrants who also have a current, valid vehicle registration may park their motorcycle in a car spot in their assigned parking lot or in a designated motorcycle parking area. Registrants may not park both a registered motorcycle and personal vehicle (car, truck, SUV, etc.) on campus in their assigned lot/overflow area at the same time except in unrestricted lots, etc., unless they have two assignments (one for car, one for motorcycle).

#### **Motorized Scooters and Mopeds**

All motorized scooter riders are required by Maryland State Law to wear a helmet and eye protection. Motorized scooters must be titled with the MVA and scooter operators must have Personal Injury Protection (PIP) insurance. A copy of the title or MVA registration must be presented at the time of registration at DOTS.

Motor scooters and mopeds must display a DOTS-issued license plate, available for purchase in the DOTS office, to be parked on campus. All motorized scooters/mopeds used, stored or parked on the UMD campus must be registered with a DOTS-issued license plate. The license plate must be attached to the rear of the motorized scooter/moped and must be easily visible at all times. Motorized scooters may park in designated motorcycle, scooter, moped parking areas. Motorized scooters may park in metered parking spaces on campus

and must pay the associated hourly/daily parking rate. If a motorized scooter is parked illegally, it will be towed and assessed a \$75 towing fee. Storage fees may apply.

### **Gas Powered Motorized Cycle Parking**

- In an area where signs are posted indicating that motorized cycle parking is prohibited.
- In such a manner as to block or otherwise impede normal entrance to or exit from any building on campus.
- On any building access or egress.
- So as to block or impede the normal flow of traffic on any roadway, street, alley, sidewalk, mall, patio, parking area or bicycle path on the university.
- On any landscaped area.
- So as to interfere with or impede the normal movement of ADA persons, pedestrians or bicyclists upon ramps, stairways or curb cuts.
- Chained or otherwise locked or attached to any handrail, tree, bush, door, signpost, lamp, telephone pole, lamppost, fence, bike rack or other object not maintained or designated for securing motorized cycles.
- In any lobby, hallway or room of any building.
- At any approved motorized cycle parking area between the end of spring semester and the beginning of fall semester, unless the owner is on campus and still riding the vehicle.

### **Removal of Motorized Cycles and Accessories in Violation**

Whenever any motorized cycle is found in violation of these regulations, university personnel authorized to impound motorized cycles may remove the securing mechanism using whatever reasonable measures are necessary to impound the motorized cycle. The university shall not be liable to the owner of the securing vehicle or the owner of the motorized cycle for the cost of repair or replacement of such securing vehicle.

Locks or locking devices left on parking racks not securing a motorized cycle, or left attached to any tree, bush, door, signpost, lamppost, fence or other object not designated for securing motorized cycles may be removed by authorized university personnel. UMD is not responsible for the cost of repair or replacement of any securing device damaged during this process.

### **Impounding of Motorized Cycles**

Any motorized cycle impounded pursuant to any section of these regulations shall be stored in a secure facility designated for such purpose. The Department of Public Safety and DOTS are authorized to impound unregistered motorized cycles and relocate them to an area designated for storage. The prevailing impoundment fee shall be charged to the owner prior to the release of any impounded motorized cycle. Motorized cycles that are impounded may be recovered only upon proof of ownership and after required fees (including daily storage fees) are paid. Abandoned motorized cycles that remain unclaimed for one year and one day after the original date of impoundment will be disposed of or sold by the university.

The UMD Department of Public Safety and DOTS are authorized to move, relocate, immobilize or impound any motorized cycle that:

- Blocks or otherwise impedes the normal movement of persons with disabilities and other pedestrians, and equipment upon entrance to or exit from any building on the campus.
- Blocks or otherwise impedes traffic on any street, highway, roadway, path, sidewalk, mall or patio.
- Is parked in violation of any section of these regulations.
- Appears to be abandoned as evidenced by signs of disuse or neglect.
- Has been reported as stolen to any law enforcement agency.
- Is not registered with DOTS.

## Micromobility

### Micromobility Definitions and Classifications

#### Micromobility

Micromobility vehicles are defined as a range of lightweight, low-speed vehicles driven by users, such as bikes, e-scooters and skateboards.

#### Electric Bicycles (E-Bikes)

E-bikes are defined under Maryland Transportation Code, TR § 11-11.7.2. The state of Maryland defines electric bikes as vehicles designed to be operated by human power with the assistance of an electric motor, equipped with fully operable pedals, have two or three wheels and have a motor rating of 750 watts or less.

#### Electric Scooters (E-scooters)

Low-speed electric scooters are defined under Maryland Code, Transportation Art., § 11-117.2. The state of Maryland defines low-speed electric scooters as vehicles that meet the following criteria:

13. Designed to transport only the operator.
14. Weigh less than 100 pounds.
15. Has single wheels in tandem, or a combination of one or two wheels at the front and rear of the vehicle.
16. Are equipped with handlebars and a platform designed to be stood on while riding.
17. Solely powered by an electric motor and human power.
18. Capable of operating at a speed of up to 20 miles per hour.

Together, Maryland Transportation Codes §§ 11–104 and 21–1202 recognize that every person operating a low-speed e-scooter in a public bicycle area has the same rights and responsibilities as drivers of motor vehicles, including adhering to all traffic control signals, regulatory signage and pavement markings.

#### Bicycles

Bicycles under Maryland Transportation Code §11–104 may refer to the following:

19. Vehicles designed to be: (i) operated by human power; (ii) have two or three wheels, of which one is more than 14 inches in diameter; and (iii) have a drive mechanism other than by pedals directly attached to a drive wheel.
20. Electric bicycles (e-bikes).
21. Mopeds.
22. Electric low-speed scooters.

Maryland Transportation Code §21–1202 recognizes that every person operating a bicycle in a public bicycle area has the same rights and responsibilities as drivers of motor vehicles, including adhering to all traffic control signals, regulatory signage and pavement markings.

### Registration

#### E-scooter and E-bike Registration

All privately-owned electric scooters and electric bicycles brought to the University of Maryland campus must be registered with DOTS.

UMD students living in on-campus properties, including UMD residence halls, university-owned fraternity and sorority chapter houses, Discovery House and South Campus Commons are not permitted to bring personal

electric micromobility vehicles (electric bikes, electric scooters, electric skateboards or any other personal electric micromobility vehicles) to campus. These owners are not permitted to register their e-micromobility vehicle with DOTS, except in the case of an approved medical exemption.

In order to register, university-affiliated electric scooter and bicycle owners must successfully complete the “Micromobility at UMD” training course on ELMS-Canvas; owners must bring the certificate of completion from this course as well as their e-micromobility vehicle to the DOTS Office in Regents Drive Garage to complete their registration.

E-micromobility registration involves a registration sticker being applied to the related e-micromobility vehicle(s) as well as a \$35 annual or \$20 semester registration fee per vehicle. This sticker must be applied properly and be visible on the e-micromobility vehicle at all times. Failure to register or display a registration sticker on your vehicle may result in a warning, immobilized vehicle and/or impoundment; the owner is responsible for any associated fees.

All privately-owned e-micromobility vehicles should meet safety certification requirements. Specifically, the following vehicles should be certified to, and bear the mark of a third-party certification body:

23. E-bikes: UL2849.

24. E-scooters, e-skateboards and hoverboards: UL2272.

25. Traction batteries for use in other e-micromobility vehicles: UL2271.

E-micromobility registration is valid until the expiration date listed on the registration sticker. It is the owner’s responsibility to re-register their vehicle if ownership of the vehicle changes and/or if the registration sticker is removed, falls off, is faded or is considered no longer visible or otherwise legible.

If a registered e-micromobility vehicle is stolen, the owner is responsible for notifying DOTS that they are no longer in possession of the registered vehicle and for providing the associated police report. Individuals registering a new e-micromobility vehicle in replacement of their stolen one may do so at no charge, upon providing a copy of the related police report.

Individuals may have up to two valid registrations at a time for e-micromobility vehicles under their account. Providing false information in order to register an e-scooter/e-bike is a violation of the Student Code of Conduct and may result in disciplinary action.

Visitors who plan to bring their electric micromobility vehicles to campus should use a visitor tag. To request a visitor tag, individuals not affiliated with the University of Maryland should contact DOTS customer service.

Registrants are responsible for any liabilities incurred on campus related to their micromobility vehicle (including but not limited to booting fees, impound fees and referrals to the Office of Student Conduct).

### **Non-electric Bike Registration**

Registration for non-electric bikes is free and does not expire. Registration is required for all bikes parked on campus by University of Maryland students, faculty and staff; registration of non-electric bicycles is not required for visitors.

Registration for non-electric bikes is done online via the Bike Index. Registration is considered complete once the individual submits the related information on the Bike Index, picks up a registration sticker from the DOTS Lobby in Regents Drive Garage or the RecWell Bike Shop in the Cole Student Activities Building and adheres the sticker to their vehicle.

Registrants are responsible for any liabilities incurred on campus related to their micromobility vehicle (including but not limited to booting fees, impound fees and referrals to the Office of Student Conduct).

Providing false information in order to register a non-electric bicycle is a violation of the Student Code of Conduct and may result in disciplinary action.

### Operating Micromobility Vehicles (Riding)

Together, Maryland Transportation Codes §§ 11–104 and 21–1202 recognize that every person operating an e-bike, e-scooter or non-electric bike in a public bicycle area has the same rights and responsibilities as drivers of motor vehicles, including adhering to all traffic control signals, regulatory signage and pavement markings.

All federal, state and campus regulations related to traffic laws are enforced by the University of Maryland Police Department (UMPD).

### Micromobility Vehicle Parking

All micromobility vehicles, including e-scooters, e-bikes and non-electric bicycles, must be parked in designated micromobility parking areas. Vehicles not parked in designated parking areas are subject to warnings, relocation, impoundment, on-campus referrals and/or fees. The Department of Transportation Services is the primary regulatory agency responsible for enforcing these micromobility parking regulations. Actions including relocation, impoundment and on-campus referrals may also be conducted by on-campus departments such as UMPD and Residential Facilities.

Micromobility parking is not permitted outside of designated micromobility parking areas, including:

26. Areas with posted signage indicating that e-scooter, e-bike and/or non-electric bicycle parking is prohibited.
27. At any entrance to or exit from any building.
28. On any roadway, street, alley, sidewalk, mall, patio, parking area, parking lot or bicycle path, unless otherwise designated.
29. On any landscaped area.
30. So as to interfere with or impede the normal movement of ADA persons or pedestrians upon ramps, stairways, handrails and/or curb cuts.
31. Adjacent to or chained, locked or otherwise attached to any handrail, tree, bush, door, signpost, lamp, telephone pole, lamppost, fence or other object not designated for the purpose of securing e-scooters, e-bikes and/or non-electric bicycles.
32. In any building lobby, hallway, stairwell or room (including in residence halls and campus apartments).
33. At any designated micromobility parking area during the winter and summer sessions, unless (i) the owner is present on campus and using the vehicle or (ii) the vehicle is a rental unit provided by a third-party micromobility vendor.

### Micromobility Enforcement

#### Penalties

DOTS may be aware of and respond to on-campus violations of policies concerning micromobility vehicles through regular operations. DOTS may also respond to reports of on-campus violations made by any visitor or member of the UMD community (e.g., reports submitted through the university's 311 outdoor issue reporting tool).

| Type of Micromobility | Possible Enforcement Action(s) | Possible Fee(s) |
|-----------------------|--------------------------------|-----------------|
|-----------------------|--------------------------------|-----------------|

| E-micromobility (e.g., e-scooters and e-bikes)                                               | Warning tag placed on handlebars; booting/immobilization if found unregistered after the campus e-micromobility registration deadline; impoundment if booted/immobilized for two or more weeks (considered abandoned)          | \$20 booting release fee; \$10 banner replacement fee if banner is damaged or not returned with the u-lock; \$30 u-lock replacement fee if damaged or not returned within 48 hours                                                             |
|----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Type of Offense                                                                              | Description of Offense Type                                                                                                                                                                                                    | Possible Penalties                                                                                                                                                                                                                             |
| Severe — Subject to immediate impoundment                                                    | Impeding general access, egress and/or ingress; blocking roadways, sidewalks, building access or fire lanes; locked to handrails, access ramps or shrubbery/landscaping; e-micromobility vehicle inside any on-campus building | \$35 impound release fee; \$35 ADA violation fee if applicable; \$35 indoor violation fee if applicable; conduct referrals if ADA parking violation and/or vehicle brought indoors; revocation of micromobility vehicle registration with DOTS |
| Non-severe — Subject to impoundment if vehicle is not relocated within three days of warning | Not committing a severe parking offense, but not located in a designated parking area                                                                                                                                          | Warning tag placed on vehicle; \$35 impound release fee                                                                                                                                                                                        |

Micromobility vehicle owners may be assessed a \$35 ADA parking violation fee and may be referred to the Office of Student Conduct and/or Residential Life Rights & Responsibilities Office for any vehicle parked in a manner blocking access to handrails, stairways, walkways, ramps, benches, building entrances and exits or sidewalk curb cuts.

Electric micromobility vehicles are strictly prohibited inside campus buildings including residence halls, dining halls, academic buildings and campus bike rooms due to the fire hazard posed by their lithium-ion batteries.

Micromobility vehicle owners may be assessed a \$35 indoor occupancy fee and may be referred to the Office of Student Conduct and/or Residential Life Rights & Responsibilities Office for any e-micromobility vehicle brought into any on-campus building.

Fee(s) and/or conduct referral(s) may be applied to all cases of identifiable micromobility vehicles that are deemed to be violating ADA and/or indoor occupancy regulations, even in cases where the micromobility vehicle is not impounded or relocated by university personnel.

| Type of Offense                                                                                                                                                                          | Description of Offense Type                                                                                                                                                   | Possible Penalties                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| Abandoned micromobility — Subject to impoundment if vehicle is not relocated, warning tag is not removed and/or u-lock boot has not been released after two or more weeks since issuance | Abandoned appearance (e.g., rusty chains, flat tires); u-lock boot has remained on vehicle for at least 14 calendar days; left on campus during the winter or summer sessions | Warning tag placed on vehicle; \$35 impound release fee |

### Booting Release

U-lock boots placed by DOTS personnel around unregistered micromobility vehicles include a banner with instructions on how to release the boot. Affected owners should fill out the Booting Release Form.

Once this has been completed, a DOTS employee will email the individual the combination for the u-lock for the release. Individuals have 48 hours to remove the u-lock boot from their vehicle and return the lock (and its banner) to the DOTS office. Detailed instructions on how to return these materials are provided in the email sent to the individual. The u-lock boot and banner must be returned in the same condition they were issued in; damaged, stolen or lost property may result in fees additional to the \$20 booting release fee.

U-locks that are not returned or are damaged may result in an additional \$30 replacement fee. Banners that are not returned or are damaged may result in an additional \$10 replacement fee.

### **Impound Release**

Micromobility vehicles that are impounded on campus grounds may be found on the impounded bike/scooter database. If a micromobility vehicle is not in this database, the vehicle is not located in DOTS facilities and the owner should contact UMPD at 301-405-3555 to report it as missing.

Owners who have identified their micromobility vehicle on the database should fill out the Impounded Micromobility Vehicle Retrieval Form. There is a \$35 fee associated with the release of impounded non-electric bicycles, e-bikes and e-scooters.

DOTS will keep impounded micromobility vehicles for one year. If a vehicle has not been retrieved after one year, it may be donated to a local non-profit organization, refurbished for resale or otherwise recycled.

### **Lost Items**

DOTS is not responsible for items left on Shuttle UM buses or in campus parking areas. When items are recovered, DOTS will hold those items pursuant to university regulations at the DOTS Shuttle Facility before properly disposing of the items. Most items are donated or turned over to the appropriate campus department after 30 days. Food or other perishable items may be thrown away earlier at the discretion of DOTS staff. Please call 301-314-7269 for all lost item inquiries.

APPROVED by J. DAVID ALLEN, Executive Director of DOTS