

Shuttle-UM Charter Services — Rate Card

EFFECTIVE JULY 1, 2026

HOURLY SERVICE RATES

VEHICLE	DEPLOYMENT FEE	HOURLY RATE	MINIMUM CHARGE
Small Transit Van 15 pax	\$75	\$105/hr	\$285 (2-hr min)
SUV 5 pax	\$75	\$115/hr	\$305 (2-hr min)
Sprinter Van 13 pax (7 w/ luggage)	\$125	\$120/hr	\$365 (2-hr min)
Large Transit Bus 37 pax	\$150	\$125/hr	\$400 (2-hr min)
Motorcoach 54 pax	\$340	\$159/hr	\$976 (4-hr min)

Motorcoach mileage: \$1.70/mile. All other vehicles: mileage included. Deployment fee covers pre-trip inspection, fueling, cleaning, and deadhead to pickup. Billing runs from scheduled departure to scheduled return.

AIRPORT & RAIL STATION FLAT RATES

DESTINATION	SUV	SPRINTER	MOTORCOACH
New Carrollton (NCR)	\$100	\$140	\$475
Union Station (WAS)	\$125	\$185	\$575
DCA (Reagan National)	\$185	\$210	\$825
BWI (Thurgood Marshall)	\$195	\$225	\$825
IAD (Dulles)	\$225	\$295	\$825

Rates shown are per one-way transfer. Round trips are quoted as two separate transfers. Transit buses and vans are not available for airport or rail station service.

CANCELLATION POLICY

- 10+ calendar days:** No charge
- 3–10 calendar days:** Deployment fee for assigned vehicle
- Less than 3 calendar days:** 100% of trip total
- No-show (30-min wait):** 100% of trip total

Cancellations must be made in writing to charterum@umd.edu.

SURCHARGES

- Rush booking:** 20% surcharge on requests less than 5 business days before departure
- Late finalization:** 20% surcharge when final itinerary is submitted after the 10-calendar-day deadline

SPLIT TRIPS

Each leg is a separate charter with its own deployment fee

For waits under 5 hours, straight-through is usually more cost-effective

BILLING

Invoiced through Workday (USource, Grant, Gift, or Project worktags)

Lodging: \$195/night estimate, billed at actual cost

BOOKING

Quotes: Valid for 14 calendar days

Final details due: 10 calendar days before departure by 5:00 PM on a university business day

Motorcoach, Sprinter, SUV: Generally available; book early

Transit bus & van: Limited and seasonal. Contact us.